



# RUTHIE SANGSTER

## SOPRANO - ARTS ADMINISTRATOR

Energetic and hard-working, with experience in the performing arts world both on and off of the stage, Ruthie is a reliable and resourceful team-player valued for her multitasking strengths, organizational abilities, and keen eye for detail. Utilizing her passions for performing and arts advocacy, Ruthie combines a strong work ethic, professional demeanor, and quick learning skills to make a valuable addition to any artistic team.

## CONTACT

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ruthiesangster.com

Simpsonville, Kentucky 40067

## EDUCATION

### Bachelor of Music - Voice

University of Kentucky

2016-2020

### Bachelor of Arts Administration

University of Kentucky

2016-2020

## SKILLS

Excellent Written & Verbal Communication

Social Media Creation and Management

Proficient in Office & Adobe Creative Suites

Strong Organizational Skills

Works well Independently & Collaboratively

Team Leadership

Effective Personal Management

Adaptive with Problem-Solving Skills

## WORK EXPERIENCE

May -  
August  
2021

### LEAD AMBASSADOR / TICKET AGENT

*The Lost Colony*

While contracted as a supporting role/ensemble member with *The Lost Colony*, I also took on the roles of Lead Ambassador for the company at a weekly kids event and Box Office Ticket Agent.

- Plan activities, supervise kids day events, and generate weekly reports
- Handle daily operations in box office

Fall  
2018

### ADMINISTRATIVE INTERN

*University of Kentucky Opera Theatre*

Moving from the stage to the office with UK Opera Theatre allowed me the opportunity to understand and participate in the inner-workings of a hybrid educational-professional opera company. I utilized my experience as a singer to enrich UKOT's relationships with its performers and audience members alike.

- Assisted Administrative Coordinator with daily operations
- Managed social media platforms (Facebook, Instagram, Twitter)
- Created press releases and promotional posters

Fall 2017  
- Spring  
2019

### STUDENT AMBASSADOR

*University of Kentucky College of Fine Arts*

I served as the face of the program in that the CFA student ambassador is often times the first interaction a prospective student has on UK's campus. From attending recruiting events to having students shadow my school day, I was able to promote CFA and inspire interest in the school for incoming classes.

- Represented the College of Fine Arts at college fairs
- Served as tourguide and resident CFA expert for students and parents

Summer  
2017

### ADMINISTRATIVE INTERN

*Kentucky Governor's School for the Arts (GSA)*

Working as one half of a team of two, I aided in the "behind-the-scenes" work of a 3-week summer program for artistically gifted Kentucky students. As an alum of GSA, I was able to use my knowledge to help the program run smoothly and foster a positive experience for the young artists.

- Maintained and crafted posts for GSA social media platforms
- Represented GSA on program tours and at public engagements
- Responsible for designing programs, organizing merchandise, and office operations



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## ADDITIONAL WORK EXPERIENCE

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- **SUBSTITUTE TEACHER**  
*Anchorage Independent School District*  
September 2020 - May 2021
- **SEASONAL PART-TIME SALES ASSOCIATE**  
*Madewell, Oxmoor Mall*  
November 2020 - May 2021
- **PART-TIME NANNY/NTI ASSISTANT**  
*Rodosky Family*  
August 2020 - May 2021
- **CHOIR SCHOLAR**  
*Central Christian Church, Lexington*  
August 2019 - May 2021

## REFERENCES

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- Nick Covault  
Program Director  
KY Governor's School for the Arts  
502-566-5218  
ncovault@kentuckyperformingarts.org
- Kelsey Loeslie  
Administrative Coordinator  
UK Opera Theatre  
218-329-5961  
kelsey.loeslie@uky.edu
- Dr. Yuha Jung  
Associate Professor, Director of Graduate Studies  
Department of Arts Administration  
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